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*Policy: Student Driver Policy*

*School: Benalla P-12 College*

*Section: Student 3.12*

*Version: One*

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## Student Driver Policy

### Agreed Understanding:

It is our belief that in order to provide a safe school environment and maximum student welfare and safety, students must comply with the Department of Education and Training Student Driver Policy Guidelines regulations related to students driving vehicles to school. This can be found on the following website.

<http://www.education.vic.gov.au/Documents/school/principals/spag/safety/studentdrivergd104.pdf>

### Guidelines:

1. Students who drive vehicles to and from school will drive safely and comply with the law.
2. A requirement of the Department of Education and Training is that students are not permitted under any circumstances to transport other students in private cars in connection with any school program or function whether held during normal school hours or at other times or for any private purposes during school hours. This includes driving to and from school.
3. Students who wish to park their vehicles in the designated area adjacent to Salisbury Street do so at their own risk.
4. The student parking area is out of bounds to students except when entering or leaving the school grounds.
5. No student parking is available at the Faithfull Campus.

### Implementation:

1. All students intending to drive to school must complete and submit the school's **Student Driving to School AGREEMENT FORM** at the General Office.
2. Students may drive their vehicle to Benalla P-12 College once the **Student Driving to school Agreement Form** has been lodged and processed.
3. This parking permit must be displayed on the vehicle dashboard when the car is parked in the student parking area.
4. Students must park only in the student parking area and not in other areas within the College grounds.
5. The school is aware that a number of Senior students intend to drive to school either occasionally or on a regular basis. It is important that all members of the school community are aware of the school policy on this matter.

**Specifically**

- a. The school does have space available for student parking. Consequently students are required to use the student parking area in Salisbury Street.
- b. It is expected that students will drive to and from school in a safe and responsible manner and adhere to road rules.
- c. If these requirements are disregarded, parents will be notified and appropriate student sanctions (see below) will apply.
- d. The Benalla P-12 College takes no responsibility for damage to vehicles.

If any of the above requirements are not followed, the student will have an appropriate sanction applied which may include but is not restricted to – a warning, suspension, a new monitored designated parking area.

- 6. If a student is required to transport a sibling to school, an application must be made by a parent in writing to the Principal outlining the reasons for this request.
- 7. This policy will be reinforced through School Newsletters and Parent Information Evenings.

**Basis for discretion:**

The basis for discretion lies with the Principal as an operational matter.

**Date ratified by Benalla P-12 College Council: 22 June, 2015**

**Recommended date for review: June, 2017**

<b>Date Implemented:</b>	<b>June, 2015</b>
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**Reference:**

<http://www.education.vic.gov.au/Documents/school/principals/spag/safety/studentdrivergd104.pdf>

**Appendix**

**(A) Student Driver letter and Agreement**

Appendix (A)

Date

Dear Parent/Guardian,

**Re: Student Driving to school**

I am writing to the parents of all students licensed to drive a car to inform you of the Department of Education and Training (DET) “**Student Driver Policy Guidelines.**” These guidelines have been developed to provide a safe environment for our students.

Parents and students need to be aware that:

- Students must not transport other students to school, any school function or any school program. ie. Swimming sports.
- Students who drive cars to and from school or onto school property, must do so safely and comply with the law.
- Parking a car on school grounds is at the car owner’s risk. There is a designated student parking area in Salisbury street.

We request that parents sign and return the attached “Student Agreement Form” and reinforce with students their need to drive safely and follow the DET guidelines.

**A copy of the students drivers licence is also required.**

With regard to students driving their brothers or sisters to school, parents are requested to send a letter to Mr Paul Challis, Assistant Principal, Barkly Campus, detailing the reasons for the request and to inform the school of this happening.

Yours sincerely,

Paul Challis  
Assistant Principal  
Barkly Street Campus  
Benalla P-12 College



**STUDENT AGREEMENT FORM**  
**STUDENT DRIVING TO SCHOOL**

I have read the above letter and understand that students are not permitted under any circumstances to transport other students in private cars in connection with any school function or program whether held during normal school hours or out of school hours. This includes driving to and from school. As a parent I have reinforced the need for my son/daughter to drive in a safe and responsible manner and to adhere to the Department Of Education and Training's "**Student Driver Policy Guidelines.**"

Student Name .....

Student Signature.....

Date:.....

Parent Signature .....

Date:.....

Student Mobile Number .....

**Description of Vehicle**

Car registration Number : .....

Make of Car: .....

Colour of car: .....

**School Approval**

Approved by:.....

Signature: .....

Date: .....

**Note:      A copy of the student licence must be attached to this agreement.**